**Wenzao Ursuline University of Languages**

**Application for Minor**

Date: yyyy mm dd

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | | Student  ID No. |  | | | | Application period | | Semester Academic Year |
| Dept. Grade  Class | Dept. Grade Class | | | | Application for Minor | | | | | Dept. |
| Phone No. | □(H)  □(Mobile) | | | | E-mail | |  | | | |
| Last Institution Graduated from  (please check) | Graduate of Wenzao’s 5-year Junior College majoring in  □French  □German  □Spanish  □Japanese | | | | Graduate of Wenzao’s 5-year Junior College majoring in  □French  □German  □Spanish  □Japanese | | | | | □Graduate of other college  or university |
| Attachment | Chinese transcripts for all semesters | | | | | | | | | |
| **Review** | | | | | | | | | | |
| Reviewer’s comments | | | | | | ➊ Chairperson of main department | | | | |
| 🞎 Has the ability to take on minor  🞎 Not has the ability to take on minor  🞎 Other comments: | | | | | | (signature) | | | | |
| Reviewer’s comments | | | | | | ➋ Chairperson of the minor | | | | |
| 🞎 Accept application  🞎 Not accept application  🞎 Other comments： | | | | | | (signature) | | | | |
| Office of Academic Affairs | | | | | | | | | | |
| Staff of Registration Section | | Head of Registration Section | | | | | | | Dean of Academic Affairs | |
|  | |  | | | | | | |  | |

Note：1. See eligibility requirements and relevant regulations in the Wenzao Ursuline University of Languages Regulations for Minor and the course requirements for minor for each department.

2. Application procedure: **(1) Applicant submits application to the Chairperson of the main department for approval and signature. (2) Applicant submits application to the Chairperson of the minor department for approval and signature. (3) Applicant submits application to the office of the minor.** The results of applications are posted by Registration Section on the university’s website and announced on the Registration Section’s bulletin board. Students must check.

4. Students who are given approval to minor should register for courses online according to instructions posted by the Curriculum Section.

5. Please submit applications within the prescribed deadlines. Late applications will not be accepted.